

JOB TITLE: CHILD CARE WORKER

SUMMARY OF POSITION:

Under general supervision, attend to children in Company's on-site daycare facility. Perform a variety of tasks, such as dressing, feeding, bathing, and overseeing play.

DUTIES AND RESPONSIBILITIES: (May include, but are not limited to)

Organizing and participating in recreational activities

Reading to children, and teaching simple painting, drawing, handicrafts, songs

Observing and monitoring play and other activities

Instructing children in health and personal habits, such as eating, resting, and toilet habits

Dressing children, bathing when necessary, and changing diapers

Serving meals and snacks and regulating rest periods; feeding infants

Accompanying children to and from school and on field trips; helping with homework

Keeping records on individual children, including daily observations and information about activities, meals served, and medications administered

Identifying signs of emotional or developmental problems and bringing to parents'/guardians' attention

Sanitizing toys and play equipment; organizing/storing toys and materials to ensure order in activity areas, and performing general housekeeping duties

QUALIFICATIONS:

High school diploma; previous childcare experience preferred